

Dear Student,

The **16 to 19 Bursary** Fund supports **16 to 19** year old students to continue in education, where they might otherwise struggle for financial reasons. The Bursary does not need to be paid back

Eligibility

To become eligible for any of the bursaries, students must fulfil the criteria identified below:

Level 1 Bursary - Vulnerable Student Award

A bursary of up to £1,200 is available to young people in one of the four defined vulnerable groups, which includes:

- Students in care
- Care Leaver
- Students in receipt of Income Support or receiving Universal Credit in place of Income Support (In their own name)
- Disabled young people (in receipt of both Employment Support Allowance and Disability Living Allowance or Personal Independence Payment).

Level 2 Bursary - Discretionary Student Award

Targeted towards young people who need financial help but who don't qualify for a Level 1 Vulnerable Student Award. All students will have the opportunity to apply for a Level 2 Bursary if they meet the following criteria:

- Young carers
- Learners who receive free school meals
- Learners whose family income is below £16,190

It is intended that this will be paid monthly in arrears

Level 3 Bursary – Discretionary Student Award One-Off Payment

Aimed at students with an identifiable financial need who do not fulfil the criteria for Level 1 or Level 2 Bursaries. Students may only apply for funds for a specific educational purpose (see below).

- Cost of transport of getting to and from Thomas Aveling at the beginning and end of the day
- Meals within school
- Books and equipment required for study
- Educational trips as part of the course being studied.

To be eligible to receive the bursary, the student must be aged under 19 on the 31st August in the academic year in which they start their programme of study.

Students must satisfy the EFA residency criteria.

In order to ensure fairness and transparency, proof of income will be required as part of the application.

Photocopies are preferred as we cannot guarantee the return of evidence.

Some of the money will be kept aside to meet "one off" needs that may be applied for throughout the year, to allow for students whose circumstances change.

Conditions required for receipt of Bursary payments

The Bursary is paid on condition that students meet the standards of attendance i.e. not less than 95%, behaviour and effort agreed at the start of their programme in the Sixth Form Contract which is signed by both student and their parent/carer, and also that as stated in the 16-19 Bursary Agreement, which can be found on the school website.

Applying for a 16 – 19 Bursary

Students may apply for a bursary by completing a Bursary Level 1, 2 or 3 Application Form, copies of which can be collected from Mrs Humphrey and can be accessed in the Sixth Form area on the school website.

Yours sincerely

Mr P Jackson
Head teacher